

PROCEEDINGS OF THE BOARD OF SUPERVISORS
December 8, 2020

The Board of Supervisors of Cerro Gordo County, Iowa, met in regular session pursuant to adjournment. Present: Chairman Tim Latham, Vice Chairman Casey Callanan, Supervisor Chris Watts and various members of the public.

Chairman Latham convened the meeting at 10:00 a.m.

Callanan moved with Watts seconding, to approve today's agenda and the meeting minutes for the December 1, 2020 regular session. Motion passed unanimously.

Public comment session was held.

Callanan moved with Watts seconding, to approve claims. Motion passed unanimously.

Watts moved with Callanan seconding, to approve the Resolution 2020-90 WHEREAS, the following payroll change request was submitted to the Board of Supervisors for review; and WHEREAS, the Board of Supervisors of Cerro Gordo County, has reviewed and considered the change requests as follows:

Department	Name
<u>Pay Change</u>	<u>Effective Date</u>
Conservation	LaKota Kirst
\$20.92/Hourly	12/07/2020

THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Cerro Gordo County does hereby approve the requests as shown above and directs the Auditor to make the necessary adjustments to the payroll. Motion passed unanimously.

Callanan moved with Watts seconding, to approve the payroll change for Joleen Vanous from \$23.00/hourly to \$53,811.00/year, effective 12/28/2020. Motion passed unanimously.

Watts moved with Callanan seconding, to approve the Sheriff's Monthly Report of Fees and the Clerk's Monthly Report of Fees. Motion passed unanimously.

Watts moved with Callanan seconding, to approve Resolution 2020-91 WHEREAS, it is desired to make supplemental appropriations, in accordance with Section 331.434 (6) of the Code of Iowa; and, NOW THEREFORE, Be It Resolved by the Board of Supervisors of Cerro Gordo County as follows:

Section 1. The amounts itemized by account number on the attached schedule are hereby appropriated from the resources of each fund so itemized. (The following amounts are for FY 2021).

Section 2. Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations from the itemized fund, effective July 1, 2020.

Section 3. In accordance with Section 331.437, Code of Iowa, no department or officer shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this resolution. For purposes of this section, the use of holding accounts shall be deemed an appropriate mechanism for the allocation of expenses. Appropriations made to such accounts shall be deemed as sufficient authority for department heads to expend such resources, and will be allocated to expenditure accounts in the same manner as the related expenditures are allocated.

Section 4. If at any time during the 2020-2021 budget year the auditor shall ascertain that the available resources of a fund for that year will be less than said fund's total appropriations, the Auditor shall immediately so inform the board and recommend appropriate corrective action.

Section 5. The auditor shall establish separate accounts for the appropriations authorized by Section 1, each of which account shall indicate the amount of the appropriation, the amounts charged thereto, and the unencumbered balance. The auditor shall report the status of such accounts to the applicable departments and officers monthly during the 2020-2021 budget year.

Dept.	FY2021 Appropriations	Change	Total
Non-Dept	377,147	(20,000)	357,147
Postage	30,000	20,000	50,000

Motion passed unanimously.

Watts moved with Callanan seconding, to authorize the request for reimbursement of non-congregate sheltering for disaster DR-4483. Motion passed unanimously.

Callanan moved with Watts seconding, to approve the elimination of the positions of General Assistance Administrative Assistant and General Assistance Representative Payee Assistant effective January 1, 2021. Motion passed unanimously.

Watts moved with Callanan seconding, to establish the position of General Assistance Coordinator and to table the approval of the job description until the 12/15/2020 regular session. Motion passed unanimously.

Watts moved with Callanan seconding, to approve the reports from the Zoning Director and the Environmental Health Service Manager concerning Manure Management Plans filed by Christiansen Family Farms- Site F43 (site #59539), Dwayne Christiansen (site #59555), and Balsam Beef & Bacon (site #58052) and forward to the DNR. Motion passed unanimously.

Callanan moved with Watts seconding, to adjourn at 10:23 a.m. Motion passed.

Various tabulations, reports, correspondence and other documents that were presented at today's meeting are placed on file with the supplemental minutes.

Chairman Tim Latham
Board of Supervisors

ATTEST:

Adam V. Wedmore, Auditor
Cerro Gordo County