

PROCEEDINGS OF THE BOARD OF SUPERVISORS
February 25, 2020

The Board of Supervisors of Cerro Gordo County, Iowa, met in regular session pursuant to adjournment. Present: Chairman Tim Latham, Vice Chairman Casey Callanan, Supervisor Chris Watts and various members of the public.

Chairman Latham convened the meeting at 10:00 a.m.

Callanan moved with Watts seconding, to approve today's agenda and the meeting minutes of the February 18, 2020 regular session. Motion passed unanimously.

Public comment session was held.

Watts moved with Callanan seconding, to approve claims. Motion passed unanimously.

Callanan moved with Watts seconding, to approve the payroll warrant report for week ending February 15, 2020. Motion passed unanimously.

Watts moved with Callanan seconding to approve Resolution 2020-27 WHEREAS, the following payroll change requests were submitted to the Board of Supervisors for review; and, WHEREAS, the Board of Supervisors of Cerro Gordo County, has reviewed and considered the change requests as follows:

Department	Name
<u>Pay Change</u>	<u>Effective Date</u>
Maintenance	Chad Osegera
\$19.39/hourly	03/02/2020

THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Cerro Gordo County does hereby approve the requests as shown above and directs the Auditor to make the necessary adjustments to the payroll. Motion passed unanimously.

Callanan moved with Watts seconding to reschedule the date and time of the public hearing regarding the proposed property tax levy for FY21 to March 10th, 2020 at 10:10am. Motion passed unanimously.

Watts moved with Callanan seconding to approve the dock permit for 240th Street, 33P. Motion passed unanimously.

Chairman Latham opened the public hearing regarding the proposed Ordinance 36C establishing rates and charges for the City of Meservey's sewer utility at 10:10am.

Callanan motioned with Watts seconding to close the public hearing. Motion passed unanimously.

Callanan moved with Watts seconding to waive the second and third considerations and approve Ordinance 36C- An Ordinance Amending Cerro Gordo County Ordinance Book 1, and more specifically Ordinance 36B, An Ordinance Establishing Rates and Charges for the Use and Service of the Municipal Sanitary Sewer Utility (the utility) Franchised by the City of Meservey, Iowa (the city), to Cerro Gordo County (the county). Be It Enacted by the Board of Supervisors of Cerro Gordo County, Iowa:
Section 1. Amendment. The Cerro Gordo County Ordinance No. 36B adopted August 26, 2008 is hereby amended by repealing all sections and by adopting the following new sections.

ARTICLE I

Sanitary Sewer Rates

SECTION 1. There shall be and there are hereby established sewer service charges for the use of and for the service supplied by the municipal sanitary sewer utility based upon the amount and rate of water consumed as follows:

AMOUNT

First 3000 gal or lesser amount per month

SEWER CHARGE

\$25.00 per month beginning 7/1/2020

(minimum monthly bill)

\$28.00 per month beginning 7/1/2022

(minimum monthly bill)

AMOUNT

All over 3000 gal. per month

SEWER CHARGE

\$7.00 per 1000 gal.

SECTION 2. All gallonage classifications in the above rate schedule include a constant rate of \$2.75 per 1,000 gallons for operation, maintenance and replacement costs.

SECTION 3. In the case of "on-site" systems, the service charge shall be equal to the minimum monthly bill, currently which is \$25.00 per month. In the case of non-metered services, the minimum service charge shall not be less than \$35.00 per month, which is necessary to retire the indebtedness, to pay operating, maintenance and replacement and to fund reserves necessary for maintaining the sanitary sewer facility.

SECTION 4. Service to industrial establishments may be by contract if the County deems this to be in its best interest.

ARTICLE II

Application Process

SECTION 1. Applications for sewer service shall be filed with the Utility upon a form to be supplied by the County. The application shall state the name of the applicant and the premises to be served. All applications filed after the commencement of the operation of the system shall be accompanied by a fee of Fifty dollars (\$50.00), payable to the County, for the connection charge.

ARTICLE III

Billing Process

SECTION 1. Bills for the rates and charges as herein established shall be sent monthly. All bills shall be payable on the first day of the month following the period of service and shall be paid at the office of the Utility. If any charge for the services of the system shall not be paid by the 21st day of the month in which it shall become due and payable, a charge \$5.00 (combined water and sewer) shall be added thereto and collected therewith. If any bills remain unpaid 30 days following the due date, the water supply for the lot, parcel of land or premise affected may, after a notice and hearing, be cut off and may not be restored except upon satisfactory payment of the delinquent charges.

SECTION 2. The service charges for sanitary sewer services to customers not being supplied water by a municipal water system will be due and payable on the first day of each month.

SECTION 3. The owner of the premises served and the occupant thereof and the user of the sanitary sewer service shall be jointly and severally liable for the sewer service provided said premises. A deposit of Two hundred dollars (\$200.00 combined water and sewer) shall be required from all tenants. The deposit shall be applied to any bill for sewer service delinquent more than 30 days. Upon disconnection of the sewer service, any balance of such deposit shall be returned to the applicant without interest.

SECTION 4. a. It is hereby made the duty of the City Official designated by the Council to render bills for sewer service and all other charges in connection therewith and to collect all moneys due therefrom, and remit them to the County. b. The City will notify each user at least annually in conjunction with a regular bill, of the rate and that portion of the user charges which are attributable to operation and maintenance and replacement of the treatment works.

SECTION 5. All sewer charges levied pursuant to the ordinance constitute a lien upon the premises served and if not paid within sixty days after due date, the charges shall be certified to the County Auditor and shall be collectible in the same manner as taxes.

ARTICLE IV

Accounting Process

SECTION 1. All revenues and moneys derived from the operation of the sewer system shall be paid to and held by the County separate and apart from all other funds of the County and all of said sums and all other funds and moneys incident to the operation said system, as may be delivered to the County, shall be deposited in a separate fund designated the "Sewer Revenue Fund," and the County shall administer said fund in the manner provided by the Code of Iowa and all other laws pertaining thereto.

SECTION 2. The County shall establish a proper system of accounts and shall keep proper records, books and accounts in which complete and correct entries shall be made of all transactions relative to the sewer system and at regular annual intervals the County shall cause to be made an audit by an independent auditing concern or the State of Iowa of the books to show the receipts and disbursements of the sewer system. The County shall be required annually to prepare a budget of the Sanitary Sewer System to show the required revenues and expenses. If necessary, user charge rates will be adjusted to produce adequate income to retire the indebtedness, meet operation, maintenance and replacement needs, and establish required reserves.

ARTICLE V

Ordinance in Force

SECTION 1. All Ordinances and parts of Ordinances in conflict herewith are hereby repealed insofar as the conflicting portions thereof are concerned.

SECTION 2. This Ordinance shall be in full force and effect upon its passage and publication, according to the law of the State of Iowa.

SECTION 3. Billing under the provisions of this ordinance shall commence within 60 days after the project engineer certifies the availability of the utility for use by the citizens.

SECTION 4. All Ordinances and parts of Ordinances in conflict herewith are hereby repealed insofar as the conflicting portions thereof are concerned.

SECTION 5. This Ordinance shall be in full force and effect upon its passage and publication, according to the law of the State of Iowa. Roll call vote: Watts- Aye; Latham- Aye; Callanan- Aye. Motion passed unanimously.

Callanan moved with Watts seconding to authorize the Chair to sign off on the Secondary Roads Five Year Program and FY21 Budget and submit to the DOT. Motion passed unanimously.

Watts made a motion, with Callanan seconding, to adjourn at 10:17am. Motion passed unanimously.

Various tabulations, reports, correspondence and other documents that were presented at today's meeting are placed on file with the supplemental minutes.

Chairman Tim Latham
Board of Supervisors

ATTEST:

Adam V. Wedmore, Auditor
Cerro Gordo County