

PROCEEDINGS OF THE BOARD OF SUPERVISORS
January 4, 2016

The Board of Supervisors of Cerro Gordo County, Iowa, met in regular session pursuant to adjournment. Present: Chairman Phil Dougherty, Supervisor Casey Callanan, Supervisor Jay Urdahl and various members of the public.

Dougherty convened the meeting at 10:00 a.m. Urdahl made a motion, with Callanan seconding, to **approve the today's agenda**. Motion passed unanimously.

Urdahl made a motion, with Callanan seconding, to **appoint Casey Callanan as Chairman and Jay Urdahl as Vice Chairman, appoint the Board to act as committee for the purchase of supplies and equipment, appoint Mary Kelly as County Engineer and fix her bond at \$5,000 pursuant to Chapter 309.17 and 309.1, appoint Rosetta Waychus as General Relief Director and that her salary is payable from the General Basic Fund, pursuant to Chapter 252.26**. Motion passed unanimously.

Callanan made a motion, with Urdahl seconding, to **appoint Phil Dougherty as administrator of the County Farm**. Motion passed unanimously.

Dougherty made a motion, with Urdahl seconding, to **appoint Tom Drzycimski as Administrator for zoning, human resources, maintenance, safety and E-911 operations and designate that his salary be paid from the General Basic Fund**. Motion passed unanimously.

Urdahl made a motion, with Dougherty seconding, to **make the following appointments**: Civil Service Commission: Jay Urdahl.; Area Solid Waste Agency, Jay Urdahl, Delegate and Phillip Dougherty, Alternate; Board of Directors for Department of Correctional Services: Phillip Dougherty, Delegate and Casey Callanan, Alternate; Advisory Board for Cherokee: Casey Callanan, Delegate and Phillip Dougherty, Alternate; County Board of Health, Phil Dougherty ; County Zoning Commission: Marilee Jones; Cerro Gordo County E-911 Service Board: Phillip Dougherty, Delegate and Kevin Pals, Alternate; Labor Attorney: Michael Galloway; Drainage Attorney: John Duffy; Human Services Attorney: Randy Nielsen; Juvenile Detention Services Commission: Casey Callanan, Delegate and Phillip Dougherty, Alternate; NIACOG Board: Casey Callanan, Delegate, Phil Dougherty, Alternate, Brian Crowell, City Representative, David Vikturek Economical Development Representative; Workforce Development Board: Jay Urdahl, Delegate and Casey Callanan, Alternate; Civil Defense Board: Jay Urdahl; Co. Rep. to Board of Directors, Prairie Ridge Addiction Treatment Center: Phillip Dougherty; NIVC Board: Casey Callanan; TEA-21 Transportation Policy Board: Casey Callanan, Delegate and Phillip Dougherty, Alternate; North Central Regional Emergency Response Commission (HAZMAT Board): Jay Urdahl; Contact Person for Animal Feeding Operation Complaint Investigations: Brian Hanft, Delegate and Phillip Dougherty, Alternate; Contact Person for State Psychiatric Papers Applications: Rosetta Waychus; County Social Services 28E Governing Board: Phillip Dougherty; NIACO Board of Directors: Jay Urdahl; North Iowa Sports Authority Board: Jay Urdahl; North Iowa Area Council of Governments revolving loan fund committee: Tom Jolas; Airport Zoning Commission: Ron Minert, Central Iowa Tourism Council County Representatives: Libby Patton, North Iowa Corridor EDC Board: Nate Carney, Weed Commissioner: Ty Hamiel. Motion passed unanimously.

Dougherty made a motion, with Urdahl seconding, to **approve the following days as official holidays for 2016**:

Presidents' Day – Monday, February 15, 2016
Good Friday – Friday, March 25, 2016
Memorial Day – Monday, May 30, 2016
Independence Day – Monday, July 4, 2016
Labor Day – Monday, September 5, 2016
Veterans Day – Friday, November 11, 2015
Thanksgiving and the Day after Thanksgiving – Thursday, November 24 and Friday, November 25, 2016
Christmas Eve Day Observed – Friday, December 23, 2016
Christmas Day Observed – Monday, December 26, 2016
New Year's Day Observed – Monday, January 2, 2017
Motion passed unanimously.

Dougherty made a motion, with Urdahl seconding, to adopt **Resolution 2016-1**, Whereas, pursuant to Chapter 331.903 (1) of The Code of Iowa (2005), the County Auditor, County Attorney, County Recorder, County Sheriff and County Treasurer have made their appointments of deputies, clerks and assistants effective January 4, 2016; and, Whereas, the recommendation of each office is in writing and on file in the Auditor's Office; and, Now, Therefore, Be It Resolved, by the Board of Supervisors of Cerro Gordo County, Iowa, that the following list of deputies, clerks and assistants for the offices mentioned above be and the same are hereby approved as set out in the following table:

COUNTY AUDITOR'S OFFICE:
Becky Kirchgatter Deputy Auditor
Sandy Shonka Deputy Auditor
Tracie Siemers Deputy Auditor
Heather Mathre Budget Manager
Susan Paine GIS Map Technician
Colleen Young Real Estate Clerk
Lori Pierson Claims/Voter Reg.Clerk
Cheryl Lutz General Clerk
Lori Ginapp Election/Drainage Clerk
COUNTY ATTORNEY'S OFFICE:
Wendy Lafrenz Legal Secretary
Jane M. Sappenfield Office Manager
Tamara Bird Legal Secretary
Kim Carolus Legal Secretary
Amy Hicok Paralegal
Steven D. Tynan Assistant County Attorney
Nichole Benes Assistant County Attorney
William J. Hoekstra Assistant County Attorney
Andrew D. Olson Assistant County Attorney
R. Blake Norman Assistant County Attorney
Gina Jorgensen Assistant County Attorney
Deb Angell Victim Witness Coordinator
Joleen Moretz Admin & Collections Clerk
COUNTY BOARD OF SUPERVISOR'S OFFICE:
Joleen Moretz Admin & Collections Clerk
COUNTY RECORDER'S OFFICE:
Kathy Rezabek Deputy Recorder
Angela Quinlan Deputy Recorder
AnnMarie Nolte Clerk
Amy Smiley Clerk
COUNTY SHERIFF'S OFFICE:
David Hepperly Chief Deputy
Matthew Klunder Lieutenant
Lon Johnson Lieutenant
Andrew Steenblock Jail Administrator
Frank Hodak Deputy
Cameron Manson Deputy
Russell Jensen Deputy
Brent Schupanz Deputy
Tami Cavett Deputy
Jeffrey Bryant Deputy
Craig LaKose Deputy
Brian Feld Deputy
John Crom Deputy
Lewis Bram Deputy
Chris M. Flatness Deputy
Brian Koob Deputy
Matthew Smith Deputy
JoAnne K. Shannon Deputy
Mitchell Kruse Deputy
Zachary Scott Deputy
Brice Ausenus Court Officer
John Richards Sergeant
Justin Fought Sergeant
Robert Beaver Sergeant
Robert Simonson Sergeant
Brandon Heinz Sergeant
Heather Hahn Comm. Supervisor
Brandon Peterson Jailer
Jaimie Groven Jailer
Douglas Mennen Jailer
Brenda Crom Jailer
Jeremy Haubrich Jailer
Nathan Hunt Jailer
Rustin Pals Jailer
Jerrold Grant Jailer
Ashley Davis Jailer
Angela M. Bernhardt Jailer
Robert Simonson Jailer
Jeffrey C. Buland Jailer
Samantha Schutter Jailer
David Lund Jailer
Brandon Johnson Jailer
Lisa Fausnaugh Jailer
Aaron Beaver Jailer
Dustin Schwartz Jailer
Abby Berman Jailer

Maggie Franke Jailer
Cole Arndt Jailer
Cathy Barkhurst Jailer
Jacob Tefft Jailer
Jennifer Nelsen Jailer
Kenzo Onoo Jailer
Brad Hillyer Jailer
Melinda Johnson Jail Nurse
Susan Flores Dispatcher
Kerry Lindahl Dispatcher
Anna Reindl Dispatcher
Kristin Lura Dispatcher
Diane Sanchez Dispatcher
Patsy D. Largent Dispatcher
Erin Froning Dispatcher
Lisa Bell Dispatcher
Crystal Willier Dispatcher
Stephanie Peterson Dispatcher
Amanda Palmateer Dispatcher
Virginia Fransiscus Dispatcher
Molly Arns Dispatcher
Walker Wilson Dispatcher (PT)
Cynthia Fountas Secretary/Clerk
Susan Frescaz Secretary/Clerk
Joleen Vanous Secretary/Clerk
Barbara Schmidt Administrative Assistant
Ron Wies Custodian
COUNTY TREASURER'S OFFICE:
Natasha Lewerke Deputy Treasurer
Peggy Meany Deputy Treasurer
Jaclyn Smith Clerk
Valora Steil Clerk
Nicole Fessler Clerk
Carrie Allen Clerk
Marnie Kunert Clerk
Motion passed unanimously.

Urdahl made a motion, with Dougherty seconding, to adopt **Resolution 2016-2**, Whereas, pursuant to the provisions of Chapter 349.1, 1995 Code of Iowa, the Globe-Gazette (North Iowa Media Group), Clear Lake Mirror Reporter and Pioneer Enterprise have made applications to be designated as official newspapers in Cerro Gordo County, Iowa, for the year 2016 for the publication of official board proceedings and all other legal notices; and, Whereas, no other applicants have been filed. Now Therefore, Be It Resolved, by the Cerro Gordo County Board of Supervisors that the Globe Gazette (North Iowa Media Group) published in Mason City, Iowa; the Clear Lake Mirror Reporter published in Clear Lake, Iowa; and the Pioneer Enterprise published in Rockwell, Iowa, are hereby selected and designated to publish the official proceedings of the Board of Supervisors and such other notices as may be necessary for the year 2016. Motion passed unanimously.

Dougherty made a motion, with Urdahl seconding, to adopt **Resolution 2016-3**, Be It Resolved, by the Board of Supervisors of Cerro Gordo County, Iowa, that pursuant to the provisions of Section 331.506(3), 2005 Code of Iowa, the Auditor of Cerro Gordo County, Iowa, is hereby authorized to issue warrants in payment of claims against Cerro Gordo County when the Board is not in session for the following purposes: 1. For such fixed charges including, but not limited to, freight, express, postage, water, light, telephone services or contractual services, after a bill is filed with the Auditor 2. For salaries and payrolls if the compensation has been fixed or approved by the Board. The salary or payroll shall be certified by the officer or supervisor under whose direction or supervision the compensation is earned. 3. For reimbursements of elected officials, department heads, employees (who have been approved by their department head) attending schools of instruction or seminars for which they have first paid the registration fees, mileage (at the rate established by the Board of Supervisors with documentation) meals (up to \$25 per day with receipt attached to claim) and hotel accommodations (up to \$90 per day with receipt attached to claim). 4. Advance up to \$500 cash to the Sheriff for out-of-pocket expenses anticipated in retrieving prisoners out of State with documentation of expenses required upon prisoner return. 5. For payment of fees for out-of-county subpoenas and/or service of process by the County Attorney's Office when service is necessary prior to the next Board Session, but only up to \$200 per fee. This being authorized under Board of Supervisors' power of Home Rule (Attachment: Attorney General opinion dated May 19, 1994.) Motion passed unanimously.

Urdahl made a motion, with Dougherty seconding, to **adopt Resolution 2016-4**. Be It Resolved, by the Board of Supervisors of Cerro Gordo County, Iowa, that pursuant to the provisions of Section 331.323 (2) (d), 2005 Code of Iowa, each of the County officers is authorized to destroy records in the officer's possession which have been on file for more than ten years and are not required to be kept as permanent records. Motion passed unanimously.

Dougherty made a motion, with Urdahl seconding, to **adopt Resolution 2016-5**, that in accordance with the provisions of Section 12C.2, 2005 Code of Iowa, the following named banks be approved as official depositories for funds coming into the hands of the County Treasurer for the year 2016. The maximum amount to be deposited is listed opposite the name of each bank:

DEPOSITORY

AMOUNT

Northwoods State Bank (MC), Mason City, Iowa
\$20,000,000.00
Wells Fargo Bank, Iowa, N.A., Des Moines, Iowa
\$40,000,000.00
Bank of America, Charlotte, NC
\$20,000,000.00
Community National Bank, Waterloo, Iowa
\$20,000,000.00
Clear Lake Bank & Trust, Clear Lake, Iowa
\$20,000,000.00
First State Bank, Thornton, Iowa
\$20,000,000.00
U.S. Bank, Minneapolis, Minnesota
\$20,000,000.00
First Citizens National Bank, Mason City, Iowa
\$40,000,000.00
Farmers State Bank, Ventura or Mason City, Iowa
\$20,000,000.00
I.P.A.I.T., Des Moines, Iowa
\$20,000,000.00
Farmers State Bank CDAR, Ventura or Mason City, Iowa
\$1,000,000.00

County officials were authorized to deposit funds in the amounts listed opposite the name of each bank:

Auditor

First Citizen's National Bank
\$2,000,000.00

Recorder

First Citizen's National Bank
\$200,000.00

Sheriff

First Citizen's National Bank
\$500,000.00
U.S. Bank
\$150,000.00

Mercy Family Credit Union
\$100,000.00

General Relief

First Citizens National Bank
\$20,000.00
Wells Fargo Bank
\$40,000.00

US Bank

\$40,000.00

Care Facility

First Citizen's National Bank
\$10,000.00

County Conservation

First Citizens National Bank
\$10,000.00

Motion passed unanimously.

Urdahl made a motion, with Dougherty seconding, to **adopt Resolution 2016-6**. Whereas, the County Engineer and the Board of Supervisors are jointly required to cause the maintenance of the Secondary Road system; and, Whereas, certain maintenance projects and natural disasters present hazards to the public if permitted to enter on the site of work of disaster. Now Therefore, Be It Resolved that the County Engineer is authorized to temporarily close segments of Cerro Gordo county secondary Roads for heavy maintenance functions and in the event of natural disaster which causes the road or roads to be hazardous to enter upon. Motion passed unanimously.

Urdahl made a motion, with Dougherty seconding, to **adopt Resolution 2016-7**. Be It Resolved, by the Board of Supervisors of Cerro Gordo County, Iowa, that Mary Kelly, the County Engineer of Cerro Gordo County, Iowa, be and is hereby designated, authorized and empowered

on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications in connection with all Farm-to-Market and Federal or State aid construction projects in this county. Motion passed unanimously.

Dougherty made a motion, with Urdahl seconding, to **adopt Resolution 2016-8**. Whereas, pursuant to Chapter 15A of the Code of Iowa, the Cerro Gordo County Board of Supervisors shall determine that a public purpose will reasonably be accomplished when disbursing public funds for the purpose of economic development; and, Whereas, the following factors shall be considered by the Board of Supervisors when public funds are disbursed; and, A. Businesses that add diversity to or generate new opportunities for the Iowa economy should be favored over those that do not. B. Development policies in the dispensing of the funds should attract, retain or expand businesses that produce exports or imports substitutes or which generate tourism-related activities. C. Development policies in the dispensing or use of the funds should be targeted toward businesses that generate public gains and benefits, which gains and benefits are warranted in comparison to the amount of the funds dispensed. D. Development policies in dispensing the funds should not be used to attract a business presently located within the state to relocate to another portion of the state unless the business is considering in good faith to relocate outside the state or unless the relocation is related to an expansion which will generate significant new job creation. Jobs created as a result of other jobs in similar Iowa businesses being displaced shall not be considered direct jobs for the purpose of dispensing funds. Motion passed unanimously.

Urdahl made a motion, with Dougherty seconding, to **adopt Resolution 2016-9**. Whereas, precinct election officials have substantial responsibilities for the conduct and integrity of elections in Cerro Gordo County; and, Whereas, the County Auditor has recommended that recognizing the public service of the precinct election officials is in the public interest; now, Therefore, we find that recognition of public service on behalf of the precinct election officials in the form of expenditures for food, beverages, and tokens of service such as election pins, coffee mugs, and items of a similar nature are a public purpose. Motion passed unanimously.

Dougherty made a motion, with Urdahl seconding, to **adopt Resolution 2016-10**. Whereas, Township Trustees and Clerks have substantial responsibilities for the townships in Cerro Gordo County; and, Whereas, the Board of Supervisors has recommended that recognizing the public service of Township Trustees and Clerks is in the public interest; now, Therefore, we find that recognition of public service on behalf of the Township Trustees and Clerks in the form of expenditures for food and beverages are a public purpose. Motion passed unanimously.

Dougherty made a motion, with Urdahl seconding, to **adopt Resolution 2016-11**. Whereas, the Cerro Gordo County Board of Supervisors has taken action to reorganize county government; and, Whereas, those actions have created a need for Board action concerning authorized signatures. Therefore Be It Resolved, that the Cerro Gordo County Board of Supervisors hereby authorizes the following office head or designee to submit for payment and sign for all claims for payment against the county from the following departments, and that the Board of Supervisors shall sign for the departments which are shown as requiring their signature below upon the review and advice of the County Auditor:

000 Non-Department Budgets- Board of Supervisors
002 Central Services- County Auditor or Board of Supervisors
011 Board of Supervisors- Board of Supervisors
014 Medical Examiner- Board of Supervisors
015 County Grants-Board of Supervisors
017 County Libraries-Board of Supervisors
018 Co. Ambulance and Disaster-Board of Supervisors
019 Special Projects-Board of Supervisors
021 Co. Auditor Operations-Co. Auditor
022 Co. Auditor Elections-Co. Auditor
031 Co. Treasurer Operations-Co. Treasurer
032 Co. Treasurer Automotive-Co. Treasurer
033 Co. Treasurer Passports-Co. Treasurer
041 Co. Attorney's Office-Co. Attorney
051 Sheriff Administration-Co. Sheriff
052 Sheriff Dispatch-Co. Sheriff

053 Sheriff Jail Operations-Co. Sheriff
054 Sheriff Patrol-Co. Sheriff
071 Co. Recorder's Operations-Co. Recorder
072 Postage-Co. Auditor
201 Sec. Road Administration-Co. Engineer
202 Sec. Road Engineering- Co. Engineer
203 Sec. Road Maintenance-Co. Engineer
204 Sec. Road Construction-Co. Engineer
205 Sec. Road Equipment-Co. Engineer
206 Courthouse Maintenance-Maintenance Supervisor
211 Veteran's Affairs-Veteran's Affairs Director
221 County Conservation-Conservation Director
222 Roadside Management-Conservation Director
223 Nature Center-Conservation Director
231 Public Health Administration-Public Health Administrator
232 Homemaker Home Health Aides-Public Health Administrator
233 Environmental Health-Public Health Administrator
234 Senior Health-Public Health Administrator
235 Public Health Nursing-Public Health Administrator
236 Comm. Disease Prevention-Public Health Administrator
237 Health Planning-Public Health Administrator
238 Health Promotion & Education-Public Health Administrator
239 Public Health Preparedness-Public Health Administrator
240 Wellness-Public Health Administrator
251 County Relief-County Relief Director
267 Case Management-Coordinator of Disability
275 DHS Local Office-DHS Local Office Adm.
281 Human Services-CPC
282-Central Point of Coordination-CPC
283 Substance Abuse-CPC
284 Youth Guidance-CPC
291 Juvenile Justice-Board of Supervisors
292 Juvenile Probation-Juvenile Court Officer
293 Juvenile Detention-Board of Supervisors
294 Child Support Recovery-Child Support Attorney
295 Court Services-Board of Supervisors
296 District Court-Board of Supervisors
300 HIPAA-Case Management Director
441 Planning and Zoning-Planning & Zoning Adm.
442 Safety-Safety Director
501 Civil Service Comm.-Chairman of Civil Service
521 Management Info Systems-MIS Director
522 Communications Services-MIS Director
531 GIS-County Auditor
970 Special Assessments-Board of Supervisors
999 No Department-Board of Supervisors
Therefore, Be It Resolved, that the Board of Supervisors of Cerro Gordo County does hereby approve the above and foregoing resolution. Motion passed unanimously.

Urdahl made a motion, with Dougherty seconding, to **adopt Resolution 2016-12**. Resolution of Public Purpose for Domestic Violence Coalition Meeting. Whereas, Domestic Violence Coalition Members have substantial responsibilities for the training coordination, public awareness events, and case investigation of domestic abuse and sexual abuse in Cerro Gordo County; and, Whereas, the County Attorney has recommended that recognizing the public service of Domestic Violence Coalition Members is in the public interest; now, Therefore, we find that recognition of public service on behalf of the Domestic Violence Coalition Members in the form of expenditures for food and beverages are a public purpose. Motion passed unanimously.

Dougherty made a motion, with Urdahl seconding, to **adopt Resolution 2016-13**. Whereas, acting pursuant to Chapter 6B, 2005 Code of Iowa, the Board of Supervisors of Cerro Gordo County, Iowa, do hereby appoint the following named persons to serve as members of a compensation commission in eminent domain proceedings: Owner/Operator of Agricultural Property

1. David Bamrick	3861	Thrush	Avenue
	Rockwell, Iowa	50469	
2. Steve Smith	22413	Raven	Avenue
	Mason City, Iowa	50401	
3. David Just	6946B	Killdeer	Avenue
	Swaledale, Iowa	50477	
4. John Nelson	5584	Eagle	Avenue
	Thornton, Iowa	50479	
5. Dave Hansen	20230	Cardinal	Avenue
	Clear Lake, Iowa	50428	
6. Jerry Jeffrey	9545	Raven	Avenue
	Rockwell, Iowa	50469	
7. Keith Ransom	203	E Lake	St
	Ventura, Iowa	50482	

- Owner of City Property
1. Kenneth W. Smith
Clear Lake, Iowa 805 1st Avenue S
50428
 2. Ray L. Randall
Mason City, Iowa 214 1st Street NW
50401
 3. Fred Greder
Mason City, Iowa 362 Lakeview Drive
50401
 4. Larry Nuehring
Rockwell, Iowa 708 Main, Box 732
50469
 5. Mike Shannon
Mason City, Iowa 843 - 4th Street SE
50401
 6. Leonard Foster
Mason City, Iowa 503 - 16th Street NW
50401
 7. Todd Hanson
Clear Lake, Iowa 17 Plaza Drive, Unit 17
50428

Licensed Real Estate Salespersons or Real Estate Brokers

1. Jim Vaith
Mason City, Iowa 15 Asbury Place
50401
2. Roger Flieth
Mason City, Iowa 2809 1st St SW
50401
3. Dennis Huntbatch
Rockwell, Iowa 520 N Oak
50469
4. Stanley Hemann
Mason City, Iowa 906 5th St SE
50401
5. Tom Jolas
Mason City, Iowa 340 S Yorktown Pike,
50401
6. Jane Fischer
Mason City, Iowa 702 6th Place SE
50401
7. Dave Parks
Clear Lake, Iowa 700 Buddy Holly Place
50428

Bankers, Auctioneers, Property Managers, Property Appraisers and Persons Responsible for Making Loans on Property

1. Marcus Younge
Ventura, Iowa 1251-B 250th St
50482
2. Pam Clark
Mason City, Iowa 8 Silver Lane
50401
3. Kelly Rush
Iowa 50401 816 Birch Dr Mason City,
4. Robin Bratvold
Mason City, Iowa 1823 Springview Drive
50401
5. Bruce Mastlin
Mason City, Iowa 1 Boulder Rd
50401
6. Tim Esbeck
Clear Lake, Iowa 4570 Asbury Dr, Unit 4
50428
7. Mary Hackman-Glenn
Ventura, Iowa 207 E Lake St
50482

Therefore, Be It Resolved by the Board of Supervisors that the foregoing Resolution be adopted as read and directs the County Auditor to certify a copy of this Resolution to the Chief Judge of the Second Judicial District. Motion carried unanimously.

Urdahl made a motion, with Dougherty seconding, to **adopt Resolution 2016-14**, Whereas, the County Engineer has submitted rental rates for the Cerro Gordo County Secondary Road Department equipment when working for cities, schools and other tax supported agencies within the County; and, Whereas, rental rates include machine, operator and fuel, but do not include materials such as sand, rock, calcium, etc.; and, Whereas, rates are effective from January 1, 2016 until revised by the Board of Supervisors except labor rate increases which become effective July 1, 2016 and may be automatically added to listed rates; and, Whereas, the rates are on file in the Board of Supervisors office. Wages for Summer Help will be charged out at \$11.50/hour. Wages for Foremen will be charged out at \$35.03/hour. Motion passed unanimously.

Dougherty made a motion, with Urdahl seconding, to **authorize encroachment agreement for road maintenance repairs on Raven Avenue north of 220th Street**. Motion passed unanimously.

Urdahl made a motion, with Dougherty seconding, to **reject all bids for bridge replacement project on Thrush Avenue south of 140th Street**. Motion passed unanimously.

Urdahl made a motion, with Dougherty seconding, to **approve the purchase agreements with property owners and tenants for the B35 reconstruction project and authorize the chairman to sign agreement**. Motion passed unanimously.

Urdahl made a motion, with Dougherty seconding, to **approve claims**. Motion passed unanimously.

Urdahl made a motion, with Dougherty seconding, to **approve the payroll warrant register for the week ending December 26, 2015**. Motion passed unanimously.

Urdahl made a motion, with Dougherty seconding, to **approve a payroll change for Christiansen in the Case Management Office at \$22.00 per hour, effective January 5, 2016**. Motion passed unanimously.

Urdahl made a motion, with Dougherty seconding, to **authorize Rodney McKinney to investigate a problem in Drainage District 35, Lateral 35 as reported by Tim Brown**. Motion passed unanimously.

Dougherty made a motion, with Urdahl seconding, to **adopt Resolution 2016-15**, Whereas, Iowa Code section 459.304(3) sets out the procedure if a Board of Supervisors wishes to adopt a "construction evaluation resolution" relating to the construction of a confinement feeding operation structure; and, Whereas, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and, Whereas, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and, Whereas, by adopting a construction evaluation resolution the Board of Supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the Board of Supervisors between February 1, 2016 and January 31, 2017 and submit an adopted recommendation regarding that application to the DNR; and, Whereas, the Board of Supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the Board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix; Now, Therefore, Be It Resolved By The Board Of Supervisors Of Cerro Gordo County that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3), subject to the following procedures: 1. All applications to be reviewed under this resolution shall be filed with the Administrative Assistant to the Board of Supervisors. 2. All applications shall be reviewed by the Department of Public Health and Planning and Zoning Department prior to consideration by the Board of Supervisors. The Department of Public Health and Planning and Zoning Department shall file written reports with the Board of Supervisors prior to the meeting at which the application will be considered. 3. The Board of Supervisors shall hold a public hearing on the application prior to consideration of an application. Motion passed unanimously.

Urdahl made a motion, with Dougherty seconding, to **approve job description for Fine Collection Coordinator**. Motion passed unanimously.

Urdahl made a motion, with Dougherty seconding, to adjourn at 10:25 a.m.

Various tabulations, reports, correspondence and other documents that were presented at today's meeting are placed on file with the supplemental minutes.

Chairman Casey Callanan
Board of Supervisors

ATTEST:

Kenneth W. Kline
County Auditor