

SUPPLEMENTAL MINUTES:

The Board of Supervisors of Cerro Gordo County, Iowa, met in regular session pursuant to adjournment. Present: Chairman Bob Amosson
Vice Chairman Jay Urdahl
Supervisor Phillip Dougherty

Also present:

Amy Ritzman, Victim Witness Coordinator
Jim Witt, County Engineer
Sandy Shonka, Deputy Auditor
Tom Drzycimski, Planning and Zoning Administrator
Other interested persons and media representatives

Supervisor Urdahl motioned, with Supervisor Dougherty seconding, to **approve the minutes of April 1st and today's agenda.** Motion passed unanimously.

The Victim Witness Coordinator presented the Board with the Cerro Gordo County Crime Victim's Week Proclamation for the week of April 6, 2003. She stated that in FY 2002 the program served over 300 new victims of crime and over 200 new victims of crime in FY 2003. Supervisor Urdahl motioned, with Supervisor Dougherty seconding, to **approve the Cerro Gordo County Crime Victim's Week Proclamation.** Motion passed unanimously.

The County Engineer presented a resolution to control traffic at the intersection of Highway 122 and Killdeer Avenue (Brakke Implement) due to expected additional parking and traffic for an auction. He stated that parking will be allowed on the frontage road at Zieglers. However, he plans to restrict parking on the shoulders of Killdeer and Highway 122 for the day of the auction only. Supervisor Urdahl motioned, with Supervisor Dougherty seconding, to **adopt Resolution 2003-43, controlling traffic and parking at the intersection of Highway 122 and Killdeer Avenue.** Motion passed unanimously.

The County Engineer reported that one of his employees caused an accident that ripped a wing off of one of the trucks. The Engineer stated that he expects there to be \$5,000 to \$6,000 worth of damage to the vehicle.

The Engineer reported that the snow will have an adverse affect on the gravel roads as it thaws. Chairman Amosson inquired about the status of Lark Avenue. The Engineer stated that he received a letter from Alliant Energy stating they will pay for all costs that arise from damage to our roads caused by their hauling. The Engineer stated that he would try to direct the heavy traffic down a few roads in order to keep the damage to a minimum.

The Engineer stated that he plans to put sub-drains along B-20 in order to dry out the sub-base and prepare it for paving in 2005.

The Deputy Auditor presented claims for consideration. Supervisor Dougherty motioned, with Supervisor Urdahl seconding, to **approve claims.** Motion passed unanimously.

The Deputy presented no payroll items.

The Deputy stated that Drainage District 59, 70, 111 and 123 are ready to be assessed. She stated that the assessments will leave an appropriate reserve amount for each district. Supervisor Urdahl motioned, with Supervisor Dougherty seconding, to **adopt Resolution 2003-44, assessments to Drainage District 59, 70, 111 and 123.** Motion passed unanimously.

Supervisor Amosson stated that Larry Ott reported that the tile in Drainage District 41 is overloaded and that he is experiencing flooding. Supervisor Dougherty motioned, with Supervisor Urdahl seconding, to **authorize Phearman to investigate the problems in Drainage District 41 reported by Ott.** Motion passed unanimously.

The Deputy presented the Auditor's, Sheriff's and Recorder's Quarterly Report of Fees. Supervisor Urdahl motioned, with Supervisor Dougherty seconding, to **approve the Auditor's, Sheriff's and Recorder's Quarterly Report of Fees.** Motion passed unanimously.

The Planning and Zoning Administrator presented a resolution to create a Personnel Assistant and a

Secretary/Administrative Assistant to the Board of Supervisors and Planning and Zoning Administrator. He stated that the Personnel Assistant position will concentrate on human resources and safety aspects. The person will work with the hiring process, coordinate all worker's compensation issues and gather information for collective bargaining units. The Secretary/Administrative Assistant will provide general secretarial duties to the Board of Supervisors and himself that include sending correspondence for zoning issues and taking minutes of Planning and Zoning Commission and Board of Adjustment. Supervisor Urdahl motioned, with Supervisor Dougherty seconding, to **adopt Resolution 2003-45, creation of two new positions with the Planning and Zoning Department.** Motion passed unanimously.

The Administrator added that the Personnel Assistant position will be outside of the bargaining unit. The Secretary/Administrative Assistant will be under the courthouse collective bargaining unit.

The Board was asked to consider job descriptions for the Personnel Assistant and Secretary/Administrative Assistant for the Board of Supervisors and Planning and Zoning Administrator. Supervisor Urdahl motioned, with Dougherty seconding, to **approve job descriptions for the Personnel Assistant and Secretary/Administrative Assistant for the Board of Supervisors and Planning and Zoning Administrator.** Motion passed unanimously.

Before the Board is the Department of Human Services Community Mental Health Center Affiliation statement. Supervisor Dougherty motioned, with Supervisor Urdahl seconding, to **approve the Department of Human Services Affiliation statement.** Motion passed unanimously.

Before the Board are two quarterly payment vouchers to the State of Iowa for substance abuse expenditures for the third quarter of FY 2003. Supervisor Dougherty motioned, with Supervisor Urdahl seconding, to **approve the quarterly vouchers for substance abuse expenditures.** Motion passed unanimously.

Chairman Amosson presented a Contract Change Order #1 for Yaggy Colby Associates for an adjustment in the expenses for engineering services for the Meservey Sanitary Sewer Project in the amount of \$72,466.75. Supervisor Urdahl motioned, with Supervisor Dougherty seconding, to **approve Change Order #1 for Yaggy Colby Associates for engineering services for the Meservey Sanitary Sewer Project.** Motion passed unanimously.

There were no agreements, contracts, appointments, correspondence or communications.

Before the Board was a Representative Payee Form for AM. Supervisor Dougherty motioned, with Supervisor Urdahl seconding, to **approve the Representative Payee Report for AM.** Motion passed unanimously.

Supervisor Urdahl motioned, with Supervisor Dougherty seconding, to **proceed in closed session at 10:00 a.m. pursuant to Chapter 21.5 (1) (c).**

Supervisor Urdahl motioned, with Supervisor Dougherty seconding, to adjourn.

Chairman Robert E. Amosson
Board of Supervisors

ATTEST:

Kenneth W. Kline
County Auditor